Year Long Plan 2015/2016

3rd Grade Computers

Sara Shadid

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| **August/ September** | **October** | **November/ December** | **January** |
| * Lab rules/ expectations * Keyboarding | * Keyboarding * Microsoft Word: Typing: change font, font color, font size, saving a document | * Keyboarding * Microsoft Word: underline, bold, italicize, highlight | * Computer careers * Keyboarding * Microsoft Word: highlight, copy, cut, paste |
| **February** | **March** | **April** | **May** |
| * Keyboarding * Microsoft Word: adding pictures and shapes * Microsoft Word: resizing and moving pictures and shapes | * Keyboarding * Short stories | * Writing a short story * Keyboarding * Research skills | * Finish short stories * Keyboarding * Google Maps |